

## Course Dates

**Register your interest now**  
**Telephone: 5941 2389**

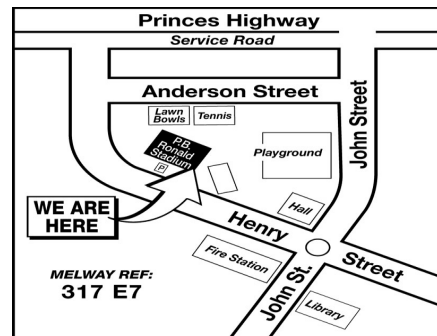
**Students are required to attain**  
**200 hours of practical placement.**  
**Flexible Delivery**

**Other courses Available**  
**2008**

**Dual Certificates Available**  
Certificate III Home and  
Community Care  
Certificate III Aged Care  
Certificate III Disability

## Mission Statement

Living and Learning Incorporated is committed to providing learning opportunities in a Caring, professional supportive community environment, which contributes to the economic, social and cultural development of individuals and the community .



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Reg. No. A0019009A  
LIVING AND LEARNING  
INCORPORATED



## Certificate IV in Disability

CHC40302

Nationally Recognised Training



Living  
**learning**  
*Pakenham*

6B HENRY STREET  
P.O. BOX 457

TEL: 5941 2389

# CHC40302

## Certificate IV in Disability

This course combines practical experience and classroom theory to provide students with the skills and knowledge to work and support people with disabilities to enhance their levels of independence and community participation, In residential group homes, day respite centres homes and their environments.

Successful completion requires a minimum of 10 compulsory units and 4 elective units.  
Course suitable for people with some industry experience and/or a level 3 certificate from Community Services field.

### ASSESSMENT

All assessments will be based on the principles of competency-based training and assessment. In general, a holistic approach will be taken to assessment, using one or two integrated tasks which cover the unit requirements. Appropriate tasks may include role plays, compilation of a personal portfolio or research and preparation of an application.

### RECOGNITION OF PRIOR LEARNING

Applicants can apply for relevant work experience and prior informal learning obtained through training and education, to be assessed by an RPL process. Students should notify of their intention to apply for RPL. A fee will apply.

### CERTIFICATION

Upon satisfactory completion of course qualification requirements, students will be issued a Certificate or Statement of Attainment

## Course Units

**CHCCOM3C Utilise specialist communication skills to build strong relationships.** This unit relates to the application of specialist workplace communication techniques to build and maintain strong relationships with colleagues and clients, based on respect and trust.

**CHCCS301A Work within a legal and ethical framework.** This unit describes the knowledge and skills required by the workers to work within a legal and ethical framework that supports duty of care requirements.

**CHCDIS1C Orientation to disability work.** This unit is intended to provide an introduction to working with people with a disability.

**CHCDIS2C Maintain an environment designed to empower people with disabilities.**

This unit describes the knowledge and skills required by the worker to facilitate the empowerment of a people with a disability.

**CHCDIS3C Provide services to people with disabilities.** Knowledge and skills required by the worker to support and assist the person with the disability with their personal care needs within their service delivery individual development plan.

**CHCDIS4B Design procedures for support.** Describes the competencies used by staff to design models of support including assessing requirements and designing and implanting procedures.

**CHCDIS6C Plan and implement community integration.** Knowledge and skills required by the worker to maximise the participation of a person with a disability into various community settings to enhance their psychosocial well being and lifestyle.

**CHCORG5B Maintain an effective work environment.** Meeting individual responsibilities within a work group.

**CHCOHS401A Implement and monitor OHS policies and procedures for a workplace.**

On completion of this unit the worker will be able to accurately implement and monitor defined OHS policies and procedures for a work place .

**CHCCS405A Work effectively with culturally diverse clients and co-workers.**

Deals with the cultural awareness required for effective communication and cooperation with persons of diverse cultures.

**CHCAC12C Provide services to an older person with complex needs.**

This unit describes the knowledge and skills required by workers services to the older person with complex or special care needs under supervision of a relevant professional.

**CHCCS303A Provide physical assistance medication.** Learn skills and knowledge required by care support workers to distribute and administer prescribed medications within a residential care facility under supervision.

**CHCCS6B Assess and deliver to clients with complex needs.**

Understanding assessments of more complex clients needs and matching to community services available.

**HLTFA2A Apply advance First Aid.**

Learn the provision of advanced First Aid response, life support ,management of casualty the incident and other Aiders, until the arrival of medical or other assistance and provision of support to other providers.