

## Student Information

Detailed student information is available in our Student Handbook.

## Assessment

All assessments will be based on the principles of competency-based training and assessment. In general, a holistic approach will be taken to assessment, using one or two integrated tasks which cover the unit requirements. Appropriate tasks may include role plays, compilation of a personal portfolio or research and preparation of an application. Students who do not attend class may not be assessed.

## Recognition of Prior Learning

Applicants can apply for relevant work experience and prior informal learning obtained through training and education, to be assessed by an RPL process. Students should notify of their intention to apply for RPL. A fee will apply.

## Certificate

Upon satisfactory completion of course qualification requirements, students will be issued a Certificate or Statement of Attainment for units successfully completed.

For further information refer to your Student Handbook.

This course can lead into further study and or employment opportunities in the Community services Field.

## Mission Statement

Living Learning Pakenham Incorporated is committed to providing lifelong learning in a caring, professional, supportive community environment, which contributes to the economic, social and cultural development of individuals and the community.

### Victoriaworks for parents Returning to work

Helps parents who want to return to work meet the cost of retraining, books and materials, course fees, transport and childcare, for further information log on to

[www.workforce.vic.gov.au/victoriaworks](http://www.workforce.vic.gov.au/victoriaworks)



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“This training is delivered with  
Victorian Government funding”



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## Certificate IV in Disability CHC40308

Nationally Recognised Training



Living  
learning  
Pakenham

## Certificate IV in Disability CHC40308

This course combines practical experience and classroom theory to provide students with the skills and knowledge to work and support people with disabilities to enhance their levels of independence and community participation, In residential group homes, day respite centres homes and their environments.

Certificate IV in Disability Work has a considerable homework load. Please note that computers are accessible to students by appointment.

Successful completion requires a minimum of 10 compulsory units and 4 elective units.

Course suitable for people with industry experience and/or a level 3 certificate from Community Services field.

### Enrolment Information

#### Information Evening

Thursday 28th January 6pm at Living Learning Pakenham.

#### Where and When?

Classes take place at Living Learning Pakenham 6B Henry St Pakenham on **Thursday evenings 6.00pm to 9.30 pm starting 4th February.**

Students are required to do practical placement and site visits. Timetables available.

#### Course Costs

Registration:	\$10.00
Course Cost:	\$320.00
Concession Cost	\$120.00
Student resources 16 units @ \$25	\$400.00

Students **must** pay for the full terms textbooks in advance.

Payment Plans are available.

## Course Units

### CHCCS411A

#### Work effectively in the community sector

Work effectively in community work or service delivery setting with communities, clients careers and staff to meet established work requirements.

### CHCDIS301A

#### Work effectively with people with a disability

Skills required as an introduction to working and communicating with people with a disability.

### CHCDIS302A

#### Maintain an environment to empower people with disabilities.

Skills required by worker to facilitate the empowerment of a people with disability by fostering self determination and independence

### CHCCS400A

#### Work within relevant legal and ethical framework.

Learn skills required to work within a legal and ethical framework that supports duty of care requirements.

### CHCDIS405A

#### Facilitate skills development and maintenance.

Skills required to develop, implement and review formal skills development plans with a person with a disability.

### CHCDIS410A

#### Facilitate community participation and inclusion.

Workers develop strategies for individual participation in various community settings to enhance the psychosocial well being of a person with a disability.

**CHCDIS411A** **Communicate using augmentative and alternative communication strategies.** Communicate with people who have complex communication needs through effective use of augmentative and alternative communication systems.

**CHCAD401D** **Advocate for clients.** Support clients to voice their opinions to ensure their rights are upheld.

### CHCICS402A

#### Facilitate individualised plans

Develop and implement and monitor support requirements for people to sustain quality of life according to individualised plans.

### CHCICS404A

#### Plan and provide advanced behaviour support.

Learn skills required to understand the influence and purpose of behaviour utilising appropriate strategies to reduce inappropriate behaviour.

### HLTAP301A

#### Recognise healthy body systems in a health care content.

(Note: This unit is not part of the Cert IV course but successful completion is a prerequisite for the following two units.)

Basic knowledge of anatomy and physiology required to recognise body systems and their components and identify and refer alterations associated with the functioning of the human body in the context of health care work.

### CHCCS305A

#### Assist clients with medication

Physical assistance with medication or supporting clients with self medication in response to an assessed need identified by client in accordance with the health care plan and in line with jurisdictional requirements.

### CHCCS424A

#### Administer and monitor medications.

Responsibility to administer proscribed medications under health professional in accordance with legislation and policies.

### CHCOHS312A

#### Follow safety procedures for direct care work.

Specifically designed to cater for safety aspects of work involving delivery of services in aged care, home and community care and disability services.

### HLTHIR403B

#### Work effectively with culturally diverse clients and co-workers.

Cultural awareness required for effective communication and cooperation with persons of diverse cultures.

### HLTFA301B

#### Apply First Aid

Advanced first aid response, life support management of causality, the incident and other first aiders until the arrival of other assistance.